

THE EKA UNIVERSITY OF APPLIED SCIENCES’ REGULATIONS OF THE SCIENTIFIC COUNCIL

1. General provisions

- 1.1. The Regulations of the Scientific Council of the EKA University of Applied Sciences (hereinafter - EKA) (hereinafter - the Regulations) regulate the activity of the Scientific Council of EKA (hereinafter - the Council).
- 1.2. The Council is the collegial institution of EKA scientists, which operates within the competence described in this Regulation.

2. Competence of the Council

2.1 The competence of the Council includes:

- Determination of EKA's priority research directions;
- planning of research work of EKA lecturers and students;
- EKA scientific events planning;
- recommending EKA scientific textbooks for publication;
- preparation of proposals for the EKA Senate for the development of scientific activity at EKA;
- evaluation of the implementation of the Action Plan of EKA's Scientific and Creative Action Strategies;
- Preparation of contests for EKA researchers, leading researchers and scientific assistants to be elected and election for the position of researcher, leading researcher and scientific assistant.
- Evaluating the work performance of EKA professors and associate professors (Article 34(3) of the University Law) and submitting an opinion to the Rector of EKA;
- Election of the director of the EKA Scientific Institution.

3. Composition of the Council

- 3.1. The Council is elected by the full assembly of EKA scientists for three years.
- 3.2. The composition of the Council is approved by the EKA Senate.

- 3.3. Composition of the Council:
- EKA Vice-Rector for Science;
 - EKA student representatives (not less than 20% of the total number of members of the Council);
 - EKA professors and associate professors who are permanently engaged in scientific activity.
- 3.4. Applicants for the positions of Council members are recommended by the EKA Rector, Vice-Rector for Science and heads of study directions. The student representatives are delegated by the EKA Students' Council.
- 3.5. The chairman of the Council is nominated and elected by the members of the Council from among the elected members of the Council at the first meeting after the election of the Council.
- 3.6. The duties of the secretary of the Council are performed by an employee of the EKA administration who is not a member of the Council.
- 3.7. In those cases when one of the elected members of the Council terminates the working relationship with EKA or there is an objective need to change one of the members, elections are organized before the deadline and their results are approved by the Senate of EKA.

4. Council work organization

- 4.1. The main form of Council activity is Council meetings.
- 4.2. Council meetings are held at least twice a year.
- 4.3. Council meetings are convened by the Chairman of the Council.
- 4.4. Council meetings are presided over by the Chairman of the Council, but during their absence, the members of the Council elect the chairman of the meeting from among the members present.
- 4.5. The minutes of the Council meeting are recorded by the Secretary of the Council and the minutes are signed by the Chairman of the Council meeting.
- 4.6. Council meetings are open. Meetings may be closed if requested by one of the members of the Council.
- 4.7. The Council is entitled to make a decision if at least 4 Council members participate in the Council meeting.
- 4.8. Decisions of the Council are made by a simple majority vote, with open voting. The exception is the election of the director of the Scientific Institution, when a secret ballot takes place. The votes are counted by the Secretary of the Council. Only Council members participate in voting.
- 4.9. Secret voting takes place according to the procedure described in the rules of the EKA Senate.
- 4.10. Council meeting documents are kept by the Council secretary.

